

DIVORCE MEDIATION CHECKLIST

Parenting:

- 1 Living arrangements
- 2 Time sharing schedule
 - a Beginning, ending, day and hour
 - b Notice and changes
 - c Travel costs
- 3 Vacations, breaks from school
- 4 Holidays
- 5 Long weekends
- 6 Birthdays
- 7 Other special occasions
- 8 Travel: length of time, geographical Location
- 9 Extended family
- 10 Relocation
- 11 Decisions requiring mutual consultation
 - a Education, health, religion and upbringing
- 12 Notification of illness and injury
- 13 Access to records
- 14 Provisions for review or modification
- 15 Child (rep) voice in decisions at certain age
- 16 Dispute resolving mechanism

Finances

- 1 Maintenance, alimony, family support
 - a Amount
 - b Time of payment; automatic ?
 - c Duration
 - d Escalation, reduction, suspension
 - e Tax credit
- 2 Child support
 - a Amount
 - b Time of payment
 - c Duration
 - d Escalation, reduction, suspension
- 3 School tuition
- 4 Summer camp, lessons, special expenses
- 5 College
- 6 Life insurance
 - a Type, amount
 - b Duration
 - c Beneficiaries
 - d Access to records, notification
- 7 Health, dental, vision insurance
 - a Provider?
 - b Who owns?
 - c Who it covers?

Property:

- 1 Real Estate
 - a Duration of occupancy- whom?
 - b Mortgage/rental obligation- who pays?
 - c Structural repairs
 - d Real estate taxes
 - e Home owners insurance
 - f Date of sale
 - f1 Price
 - f2 Division of proceeds/ Buy-out rights
 - f3 Expenses in preparation for sale
- 2 Personal property
 - a Cars
 - b Boats
 - c Jewelry
 - d Momentous and other
- 3 Household Effects
 - a Division of items
 - b Provisions for removal
- 4 Debt of loans
 - a Credit card
 - b Other
 - c Warranties re: outstanding joint debts
- 5 Tax shelters
- 6 Investments, stocks and bonds, deferred compensation
- 7 Pensions
 - a Retirement funds
 - b IRAs
 - c Keoghs
 - d Social security (if married 10+ years)
 - e Other
- 8 Cash value of life insurance (whole life)
- 9 Tax refunds
- 10 Warranties re: existence of other marital property

Other:

- 1 Mediation/legal fees
- 2 Estate rights waiver/wills
- 3 Future disputes
- 4 Income tax filing
 - a How file, who takes head of household
 - b Cooperation in filing, if joint
 - c Division of refund/payment of deficiency assessment
 - d Indemnification as to liabilities